

## **AmeriCorps VISTA Early Education and After School Coordinator**

We are looking for an AmeriCorps VISTA member to join our team at United Way of Idaho Falls and Bonneville County (UWIFBC). Our United Way office is located in Idaho Falls, where we serve seven counties in eastern Idaho – Bonneville, Clark, Fremont, Jefferson, Lemhi, Madison, and Teton counties. UWIFBC fights for education, health, and financial stability of every person in our community.

Learn more about United Way of Idaho Falls and Bonneville County:

<https://www.unitedwayif.org/>

### AmeriCorps

Members serving in the AmeriCorps VISTA program serve full time for one-year terms. They build capacity in nonprofit organizations and public agencies to help them more effectively generate the commitment of private sector resources, encourage volunteer service at the local level, and empower individuals and communities.

Learn more about serving with AmeriCorps:

<https://americorps.gov/members-volunteers/vista>

### **UWIFBC Early Education and Afterschool Coordinator - VISTA**

**Goal of the Overall VISTA Project:** The VISTA will expand the Kindergarten Bootcamp program for pre-k students and organize and recruit volunteers to implement SOAR afterschool programs. They will also develop funding for a summer feeding program. The VISTA will evaluate each program to make improvements ensuring the sustainability and expansion of out of school learning programs. This VISTA project breaks the cycle of poverty by utilizing volunteers and grant funding to empower youth through out of school learning opportunities; address COVID/Summer learning slide; improve school attendance; improve reading scores; and provide meals. The VISTA will build capacity developing a volunteer system that will support each program, and generating funding for program sustainability

### **Member Activities:**

- Learn and research about current and previous Kindergarten Bootcamp, afterschool programs, and summer feeding program sites, both regionally and locally.
- In collaboration with staff create a written timeline for programs.
- Develop in-kind donations or grants for program space needed and supplies for the programs.
- Create a volunteer description to run programming onsite. Coordinate volunteers with staff oversight in preparation and on-site for the program.
- Organize marketing, social media for student and volunteer registration.

- Recruit volunteers to be mentors and hire an on-site coordinator for SOAR Afterschool Program.
- Suggest changes to existing programs on challenges and successes site coordinators have experienced.
- Develop Summer Feeding Program Site through recruitment and coordination of volunteers and implement educational activities on site.
- Coordinate book distribution at lunch sites. Plan and execute reading activities at sites
- Build an educational component at the summer feeding sites by coordinating the distribution of books and take home educational to go kits.
- Evaluate existing funding resources and proposed opportunities and provide collaborations with other potential partners.
- Develop intermediate and long-term funding plans for each program.

#### **Desired Qualifications:**

- Bachelors preferred or some college
- Interpersonal skills
- Writing/Editing
- Teaching/Tutoring
- Leadership
- Self-starter

#### **AmeriCorps Benefits:**

- Living Allowance - \$575.40 bi-weekly
- End of service Segal Education Award approximately \$6000 or \$1800 cash stipend
- Professional development
- Healthcare
- Reduction of education costs
- Relocation benefit
- Child care allowance

#### **UWIFBC Benefits:**

- \$500 Monthly Rental Stipend
- Office and technology

#### **How to Apply**

- Register and create a profile at <https://my.americorps.gov/mp/member/registration.do>
  - Once profile is complete select and UWIFBC Early Education and Afterschool Coordinator
- Email a resume to [akimbro@unitedwayif.org](mailto:akimbro@unitedwayif.org)