|  |  |
| --- | --- |
| **Program Name:** |  |
| **Organization Name:** |  |

|  |  |  |
| --- | --- | --- |
| **PROGRAM REVENUE** specific to the program for which you seek funding | ACTUAL PROGRAM 2018 | PROJECTED BUDGET 2019 |
| 1. United Way Grant |  |  |
| 2. Federal Grants |  |  |
| 3. Government Support |  |  |
| 4. Foundations/Private Grants\* |  |  |
| 5. In-kind Support\* |  |  |
| 6. Client/Program Service Fees |  |  |
| 7. Contributions |  |  |
| 8. Other Revenue\* |  |  |
| 9. Interest/Investment Income |  |  |
| TOTAL PROGRAM REVENUE | 0 | 0 |

*\*Provide sources on a separate page*

|  |  |  |  |
| --- | --- | --- | --- |
| **PROGRAM EXPENSES** specific to the program for which you seek funding | ACTUAL PROGRAM EXPENSES 2018 | UNITED WAY DOLLARS 2018 | BUDGET 2019 |
| 1. Salaries (Program staff) |  |  |  |
| 2. Contract Labor |  |  |  |
| 3. Benefits/Taxes (program staff) |  |  |  |
| 4. Professional Fees |  |  |  |
| 5. Supplies |  |  |  |
| 6. Travel |  |  |  |
| 7. Communication (phone, fax, email) |  |  |  |
| 8. Occupancy/Utilities |  |  |  |
| 9. Affiliate Payments |  |  |  |
| 10. Major Property/Equipment Acquisition/ Rental & Maintenance |  |  |  |
| 11. Conference/Training |  |  |  |
| 12. Program Administration |  |  |  |
| 13. Postage/Shipping/Printing |  |  |  |
| 14. Other – List: (i.e. In-Kind) |  |  |  |
|  |  |  |  |
| **TOTAL PROGRAM EXPENSES** | 0 |  | 0 |

*\*If program runs at a deficit/surplus, please explain on a separate page*